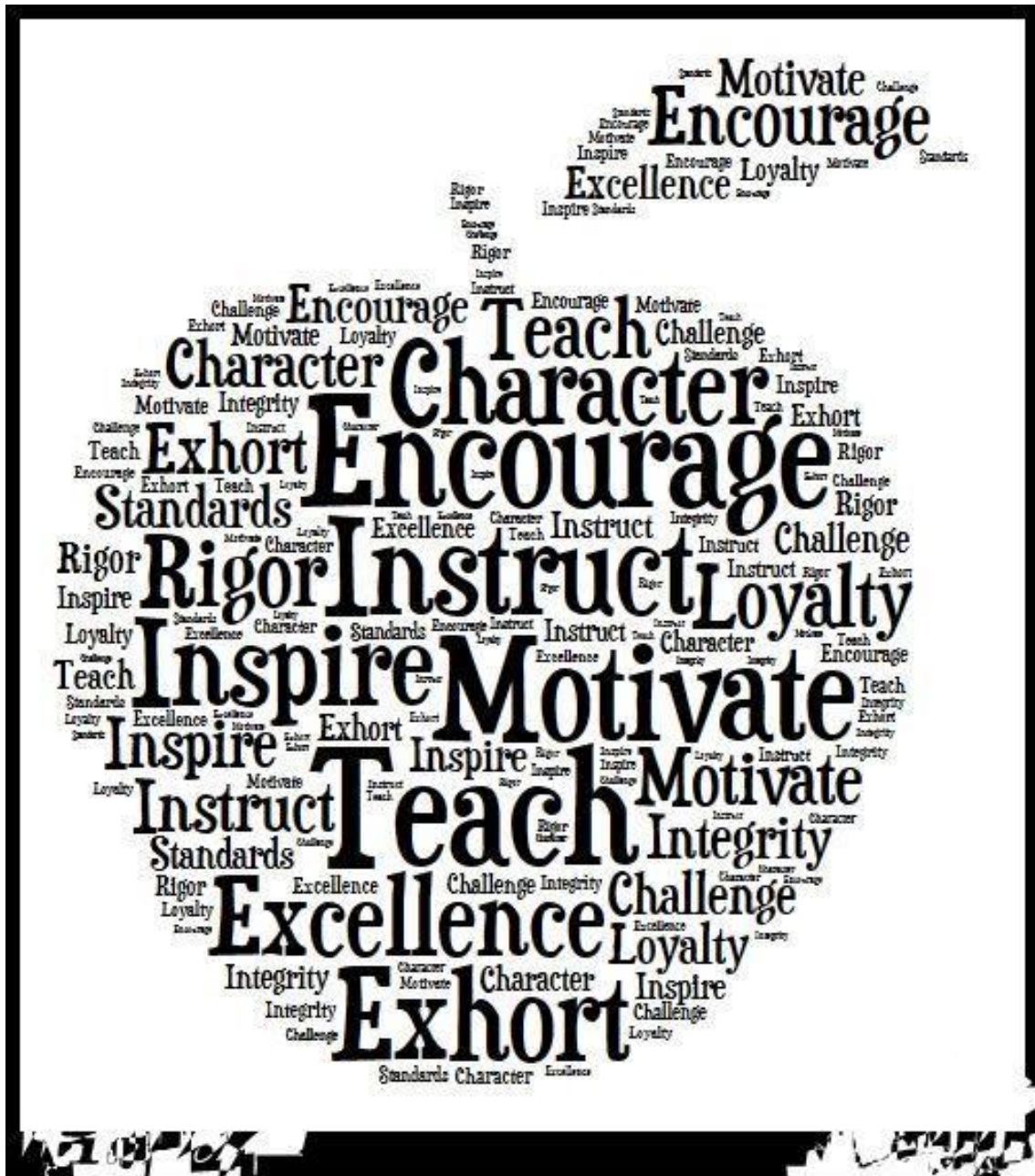


Alpha Academy Handbook



The function of education is to teach one to think intensively and to think critically. Intelligence plus character - that is the goal of true education.

Table of Contents

Alpha Academy Pledges.....	2
Student Information.....	3
Student Safety.....	4
Student Dress Code Policy.....	5
Student Behavior.....	6
Student Code of Conduct.....	9
Prohibited Items.....	10
School Bus Rules.....	12
Parent Grievance Policy.....	13
NC Child Find.....	13
Parent Behavior.....	13
Personal Cell Phones & Electronics.....	14
Medical & Health Information.....	15
Promotion Policy.....	15
Communications.....	15
Transportation Issues.....	15
Religious Activities.....	15
Pre-Kindergarten Program.....	17
Getting Organized.....	17
School Information.....	19
School Internet Policy.....	20
Parent Signature Page.....	21

Mission Statement

Alpha Academy will prepare students to become outstanding leaders and motivate them to strive for their greatest potentials through exceptional character and achievements.

Vision Statement

Alpha Academy's vision is to be one of the most successful schools in the world. Success is measured by our service to the community while helping students graduate, obtain successful careers, and become model citizens of the world.

Morning Pledge

Today is a brand new day.

I am filled with optimism.

I will respect others, as I am worthy of respect.

I will LEARN.

I will GROW.

I will PROSPER.

Afternoon Pledge

Today has been a profitable day.

I have learned from the lessons of today.

Tomorrow, I will achieve greater heights.

Student Schedules

Doors open at 7:45 AM	Early Release	12:15 AM
Classes begin at 8:00 AM	2-Hour Delay	9:45 AM - 3:15 PM
School Day 7:45 AM - 3:15 PM		

Student Academics

Student academics is taken very seriously. All students are expected to complete all assigned schoolwork and perform to the best of their abilities.

In spite of teachers' efforts, it is ultimately the responsibility of students and parents to ensure that all homework is complete. We feel that homework is very important; students rarely have no homework. Homework is expected to be completed on the date that it is due. If your homework is not turned in on the due date, you may be required to get a homework makeup request for your parents to sign. Homework percentages for late homework will be reduced at the teacher's discretion. Also, teachers may require parents to sign homework and/or tests and count their signatures towards their child's homework grade.

Lunch

Students bring their own lunches to school. Refrigerators are not available for storage. There are no microwaves available to heat lunches. Make sure you attempt to pack healthy lunches. We strongly discourage sodas and excessive sweets. Bring only plastic forks and spoons to school.

Wellness Program

The Wellness Program provides health education and physical fitness activities. On days when students are expected to participate in physical fitness activities, guidance will be provided concerning the proper attire and the extent of the activities.

School Safety

To ensure that we maintain a safe and secure learning environment, family members and visitors must sign in at the administrative office and obtain a visitor's pass. After 8:00 all doors are locked, and only the front office entrance will be accessible. If no one is at the doors, push the intercom button, and the office will respond to allow you to come in.

We welcome parents to volunteer, however, volunteers should be confirmed with the teacher in advance so as not to disrupt classroom activities. Refer to the Volunteer Handbook for requirements and details for volunteers and visitors.

All tardy students must sign in at the office. Only authorized individuals, 18 years or older, with a valid state ID can check students in/out. Please be prepared to show picture ID when signing students in/out.

Parents are not allowed to check students out after 2:00 p.m. All student transportation arrangements must be made before 1:00 p.m.

If you are dropping off items for your child, you must sign in at the main office. Please do not go directly to the classroom. Make sure all items are labeled with the student's name, grade, and their teacher's name.

Student Dress Code Policy

Students are expected to wear school uniforms at all times; Alpha navy or white polo shirts, and blue or khaki pants or shorts. Ninth and 10th grade students only have the option of Alpha navy, white, or light blue polo shirts, and navy blue or khaki bottoms (pants, shorts, jumpers). **NO CARGO PANTS! NO JOGGERS!!**

Parents will be notified for students who do not wear the appropriate uniform. Parents will be asked to provide the student with a uniform change of clothes or the student will be sent home.

Students must wear their school uniform club or team shirt (whichever is directed by the school leader) on all school field trips. Parents will be notified in writing and in advance if any changes should occur.

The school uniform consists of:

a) Navy blue or khaki uniform skirt, b) long pants, or shorts, c) Alpha Academy Logo Polo white or navy-blue shirts, d) Basic solid white or black shoes or sneakers. Girls may wear navy blue or khaki uniform jumpers but must still wear the Alpha Academy Polo white or navy-blue shirts underneath.

For shoes that have slight coloring in the pattern, **must be approved by Administration** before they are worn. Students must remain neatly dressed throughout the day.

*Note: No open toe shoes or flip flops are allowed. **All students are required to wear the Alpha Academy logo shirts.***

Other forms of dress may also be unacceptable. Students who violate the dress code will be disciplined according to the school discipline plan.

***The Alpha Academy logo is owned by Alpha Academy and cannot be copied or duplicated. All copyrights are the property of Alpha Academy. Any copies or duplications without the permission of Alpha Academy and its Trustee Board will be considered copyright infringement and can be punishable by law. ***

Alpha Academy Dress Code and Guidelines

If there are questions about clothing/shoe design, please consult Administration before they are worn. Students must remain neatly dressed throughout the day. **The Alpha Academy dress code is as follows:**

- No shirts hanging out of pants (shirts must be tucked).
- No shirts without sleeves.

- **No** heavy or thick jackets are to be worn in the classroom.
- **No** hoodies or sweat jackets with hoods, no designed sweat shirts are to be worn in the class. Students will be asked to place these items in their lockers.
- **No** clothing with designs or emblems (except the Alpha Academy logo**).
- **No** shoes with the back out, no sandals, no high heels, no open toe shoes or sneakers, no flip flops.
- **No** colored shoe strings; the color must be the same as the shoes (black or white ONLY)
- **No** sagging pants; Uniform pants/shorts with belt loops must have a belt or inside belt adjustment. If the student does not have a belt, the student may be taped by the office.
- **No** cargo pants (pants with large outside pockets on the leg or thigh); uniform pants only.
- **No** joggers (a hybrid of sweat pants and regular pants, tight fitting at the ankles); uniform pants only.
- **No** colored jeans or five pocket jeans; uniform pants only.
- **No** rolled up pant legs/shorts, No cuffed pants.
- **No** shorts/skirts above mid-thigh (2” above knee).
- **No** tight-fitting clothing (to include leggings, skinny leg, and jeggings).
- **No** ear-rings (on boys).
- **No** combs in hair, no metal combs/picks (these items are considered weapons)
- **No** baseball caps or hats.
- **No** unclean braided or twisted hair.
- **No** colored headbands or head scarves/wraps (all hair accessories must be solid black, white or navy); no colored flowers, no pointed, metal headbands.
- All tattoos and piercings (other than ear piercings on girls) should be covered at all times
- **No** long or hanging earrings (studs & quarter size or smaller hoops only; no more than two (2) pairs should be worn at one time) (on girls).
- **No** visible necklaces/chains; must be worn underneath the uniform shirt.

Alpha Academy PE Uniform – Students, grades 5-9, are required to dress out for PE. This counts as fifty percent (50%) of the student’s grade. If there is any reason why the student is not able to meet these requirements, the parent or guardian is to contact the Athletic Director with concerns. The PE Uniform consists of grey or navy top, grey or navy bottom, sneakers. No heels, sandals, flip flops, or open toe/open back shoes.

STUDENT BEHAVIOR

It is important that we maintain an environment that is conducive for learning. Problem behavior disrupts the learning environment and other students are not able to learn. When

problem behavior occurs, the following guidelines may be followed (based on the severity a level may be omitted):

- 1st occurrence - Teacher communicates with Parent/Guardian of student
- 2nd occurrence - Parent/Guardian/Student/Teacher conference
- 3rd occurrence - Parent/Guardian/Student/Teacher/Administration conference
- 4th occurrence - Administrative Action

Discipline and Guidelines

Class I Offenses

1. Repeatedly reporting to class late
2. Failure to attend an assigned class without a valid excuse
3. Littering school property
4. Possession of non-educational electrical equipment and/or games, which disrupts the educational environment.
5. Insubordination towards adults
6. Lying to or deliberately deceiving a staff member

Consequences

Violations may result in out of school suspension for 1-2 days or in-school suspension for 3 days. Upon re-entry from out of school suspension, it is expected that students will demonstrate immediate improvements and turn in all completed assignments.

Class II Offenses

1. Deliberately disrupting the normal educational process in the classroom
2. Use of profanity and/or obscene gestures
3. Lying to a teacher or deliberately deceiving a staff member
4. Willfully leaving the classroom without the teacher's permission
5. Deliberately failing to respond to a reasonable request by a school official
6. Knowingly possessing and/or using tobacco products at school
7. Leaving school grounds without permission
8. Inappropriate public displays of affection
9. Littering on school property
10. Spitting on school property to include electronic equipment
11. Gambling on school property
12. Truancy

Consequences

Violations may result in temporary suspension from school for 2-5 days. Upon re-entry, it is expected that students will demonstrate immediate improvements and turn in all completed assignments.

Class III Offenses

1. Threatening to physically harm or attack another student
2. Physically harming or attacking another student
3. Physically aggressive behavior (i.e., pushing, shoving, or invading another student's space)
4. Stealing or possessing stolen property valued at less than \$100
5. Leaving school grounds without permission
6. Bullying and/or Harassment (other than sexual in nature)
7. Desecration of school property - School property should not be destroyed or defaced in any manner. This includes, but is not limited to writing graffiti on desks, walls, or lockers. Spreading body excrement on school property is also considered desecration of property (i.e. urinating and/or defecating on school property).
8. Committing repeated Class I and/or Class II offenses

Consequences

Temporary suspension from school for up to 10 days. Automatic expulsion from the school may apply.

Expulsions may be appealed within 10 days to the Supt. Students will be suspended until a final decision is determined.

Class IV Offenses

1. Possessing any gun, rifle, knife, leaded cane, blackjack, metallic knuckles, razor/cutter, mace, pepper gas, explosives, or martial arts weapons, or facsimile of stated items, at school, on school property (bus stops), or at school-related functions (to include using or threatening to use, to inflict injury any blunt or sharp pointed instrument which may be capable of inflicting bodily injury)
2. Participating in gang activities
3. Sexual Harassment
4. Creating or encouraging other students to join in a disturbance, to cause the disruption of normal school operations
5. Arson, vandalism, unlawful entry, theft of school property or personal property at school, which results in the loss of \$100 or more
6. Possessing, using, or being under the influence of alcohol or illegal drugs at school

7. Selling, exchanging, or distributing alcohol, illegal drugs, prescribed drugs, over-the-counter drugs, or any substance purported to be an illegal drug or alcohol at school
8. Touching or directing language to another person, which by contact or language suggests or proposes sexual acts and is offensive to the other person at that time
9. Committing sexual assault, sexual battery, sexual intercourse, attempted rape or rape at school and any extreme cases of physical aggression.
10. **Cyber bullying** (includes but is not limited to the following misuses of any school or non-school technology resources or networks: harassing, threatening, teasing, intimidating, humiliating, embarrassing, terrorizing another student or school employee by sending or posting such inappropriate or hurtful email messages, instant messages, text messages, text/digital pictures or images, or through social media websites and blogs)

Consequences

Temporary suspension of more than 10 days. Automatic expulsion from school may apply.

Expulsions may be appealed within 10 days to the Supt. Students will be suspended until a final decision is determined.

If a Class IV Offense compromises the safety and welfare of students and staff, State law requires the school administrator to recommend a 365 calendar-day suspension. It also allows for expulsion of a student, as provided by state statute, for a violation of the Code of Conduct, if the student is 14 years of age or older and the student's behavior indicates that his or her continued presence in school constitutes a clear threat to the safety of other students or employees, and the Board determines there is no appropriate alternative education program.

* **All consequences of I, II, and III offenses** may also include after school detention, in school detention, and/or other means TBD. Students with disabilities who exhibit problem behaviors are monitored according to the student handbook under the direction of the Policies Governing Services for Children with Disabilities.

Note: Any student who inadvertently possesses or finds a weapon or substance, which may subject the student to a possible expulsion may or may not be recommended for these sanctions if the student voluntarily surrenders the property to a school staff person prior to discovery by another person. This should be done as soon as the student realizes that he/she or others are in possession of the weapon or substance.

Student Code of Conduct

Attendance

It is the student's responsibility to attend class regularly and promptly. Student success in school is directly tied to attendance. To receive credit for any class; a student must attend 90 percent of class sessions.

ABSENCES

If a student is absent from class, he/she should do one of the following within two days of returning to school:

1. Bring a note to the office from a parent or guardian stating the date(s) of the absence and the reason(s).
2. Have his or her parent or guardian come to the office and provide the dates of absence and the reason (s).

5 unexcused absences per 9 weeks session = an attendance failure

Upon return from any absence requires a legitimate note from a parent, guardian, or doctor to excuse the absence. If documentation is not provided, it is considered an **unexcused absence**. Students are expected to make up all the work. For extended unexcused absences, parents and teachers will discuss a plan of action with specific date options for completion.

TARDINESS: Tardiness is considered a disruptive behavior and will be treated as a discipline problem. **3 Tardies = 1 Absence.**

Cumulative absences more than 15 days may constitute a valid reason for retention.

Absences due to extenuating circumstances will be reviewed by administration and appropriate action will be taken. Students who exceed the days may not be granted any approved educational days and may not be allowed to participate in grade level trips/rewards.

Any student who is counted absent for the day may not participate in extracurricular activities for that day such as sports events, dances, etc.

HALL PASSES

Students are not permitted in the hallways during instructional time unless they have a hall pass.

STUDENT'S SIGN IN OR SIGN OUT

A student is considered tardy after 8:00 a.m. A Parent/guardian 18 years or older, with a valid State ID will be required to sign the student in. If a student must leave the school early, a parent/guardian 18 years or older, with a valid State ID will be required to sign the student out of school from the office by 2:00 p.m. No students will be released after 2:00 p.m.

RULES

School rules were developed to encourage respect for self, others, and property. Students and staff must be guaranteed an environment that is safe. Mutual respect is the underlying principle in the classrooms, hallways, and on school grounds. All rules will be publicized, explained, and equitably enforced.

DRUGS, ALCOHOL, TOBACCO

Smoking and/or possessing chewing tobacco in school buildings, on school grounds, or at school events is prohibited. In addition, the possession and/or usage of any alcoholic beverage,

narcotic, controlled drug (other prescription drugs) or intoxicant at any school activity is strictly prohibited. Failure to comply with these regulations will result in disciplinary action.

CHEATING

Students who cheat, plagiarize, or commit forgery in connection with academic endeavor and/or school procedures are subject to disciplinary action.

FIGHTING

Students involved in violence of any kind— either before, during, after school, school sponsored events, on school property, or in an area that will reflect negatively on the school will be suspended and a parent conference will be scheduled.

Any student engaged in promoting a fight or confrontation of any kind will be subject to disciplinary actions.

HARASSMENT

Sexual harassment in any form will not be tolerated. If violations occur, disciplinary action will be taken. Any discrimination on the basis of race, creed, national origin, sex, age, or handicap will not be tolerated.

COMPUTER AND/OR SCHOOL EQUIPMENT

The use of school resources may be provided if abuse does not occur. Access and/or use of equipment is a privilege that will be denied if used inappropriately. In addition, disciplinary and/or legal action may be taken.

PROHIBITED ITEMS

Students may not possess the following items on school property or at school events without the **explicit permission** of a teacher or administrator.

1. CD players, beepers, cameras, television sets, or any other electronic items of distraction
2. Gambling devices: dice, playing cards, etc.
3. Drugs, alcoholic beverages, narcotics, cigarettes, inhalants, cigarette lighter, matches, tobacco products, and look-alikes.
4. Explosive devices, including firecrackers, fireballs, cherry bombs, stink bombs, etc.
5. Gang paraphernalia, such as rags/bandannas, etc.
6. Weapons, look-a-like weapons, guns, knives, screwdrivers and/or other items designed or easily used to cause physical exam

7. Cell phones/watches and trackers must be kept in lockers, turned off or turned in to the teacher which would be turned into the office and will be returned at the end of the school day.

School Bus Rules

Alpha Academy requires that no person at any time create disruption on any school bus/van or activity bus that can in any manner jeopardize the safety of other passengers.

School Bus drivers shall be required to report all discipline problems to the principal. If a bus driver reports that a student is misbehaving, and such actions are determined to be habitual or to constitute an adequately serious offense that jeopardizes the safe operation of the bus, the principal shall decide if the student shall be suspended from riding the bus. A suspension from riding the Alpha Academy School bus/van is not suspension from attending classes. The suspended student must find their own transportation to and from school.

Riding the bus is a privilege and not a right, and Safety is the priority.

School Bus, Monitors & Students. The drivers, monitors, and students assigned to school buses for transportation must adhere to the bus schedule, board and leave the bus at his/her designated stop and board or leave the bus through the designated door, and observe established safety rules and regulations.

2. The driver monitors, and students must conduct themselves in an orderly manner and obey all Alpha Academy's rules related to school bus operation.
3. The students assigned to a school bus are responsible for any willful or negligent damage caused by their actions.

The Principal or designee may suspend students from riding the bus for violating the following school regulations:

- Students are responsible for the maintenance and upkeep of their seating area. If the student is responsible for any damage, the student/parents will be charged with the expenses.
- No loud talking.
- Throwing, kicking, spitting, or shooting items are not permitted.
- Students are not allowed to move while the bus is in motion.
- No body part or object should be extended out of the bus window.
- No object of any kind should be thrown out of the bus window.
- Harassment, aggressive behavior, discriminatory language whether verbal or written is not permitted.
- Aisles must be kept clear of objects at all times. This includes book bags, back-packs, and other obstacles.
- Students are not allowed to use any electronic devices or phones on the bus.
- Students should wait on the bus; the bus does not wait on you. Students must be at the bus stop on time.

- Students should be prepared to get off the bus when turn to exit.
 - Students must wait for the bus to come to a complete stop before boarding or exiting the bus.
 - No fighting, shoving, hitting, or pushing on or off the bus. Follow the student code of conduct on the bus.
- Students should not litter the bus or bus stop area.

MAKE SURE THE DRIVER CAN SEE YOU, WHEN GETTING ON OR OFF THE SCHOOL BUS.

Parents are responsible for bringing their child to the bus stop, and for meeting their child at the bus stop afterschool. If parents are not on time at the bus stop to pick up their child, the student will be brought back to school and the parent may be assessed an after-care fee, which is expected to be paid at the time the student is picked up from the office or from after-care.

Family Involvement

Alpha Academy strongly encourages parental and community involvement. Alpha Academy’s Administration reserves the right to prevent, discourage, and/eliminate any behavior or activity deemed inappropriate, negative, or harmful to the safety of its students and staff.

Family involvement is critical to student success. For that reason, the school encourages all parents and other family members to complete family involvement hours each year. This, of course, does not limit the number of family involvement hours a family may complete. Ask your child’s teacher for assistance or one of the administrators. The following are not considered family involvement hours:

- Attending school meetings because of issues or incidents pertaining to your child.
- Time spent asking questions or communicating concerns relating to your child or the school.

All Parents are part of the Parent Teacher Task Force (PTTF)

Parents/guardians of students are strongly encouraged to support the Parent Teacher Task Force. If you are interested in participating in the Parent Teacher Task Force, contact the school office at (910) 223-7711 for a volunteer application. Please note: all applications are subject to a Criminal Background Check.

Parent/Student Concerns and Issues (Grievance Policy)

Parents and students should first contact and communicate any academic problems or concerns to the teacher. If a resolution has not or could not be met at this level, contact the front office to reach the teachers administrator for that level inform them of your concerns. **At this time, you will be requested to submit your concerns in writing.** A meeting will be scheduled. If the matter is not resolved, it will be presented to the Site Director. If it is not resolved with the Site

Director, then a letter needs to be written and addressed to the Superintendent. If it is not resolved with the Superintendent, then a letter needs to be written and addressed to the Alpha Academy School Board.

NC Child Find

The Individuals with Disabilities Education Act includes the Project Child Find mandate. The Project Child Find mandate applies to all children who reside within a state, including children who attend private and public schools, highly mobile children, migrant children, homeless children and children who are wards of the state. (20 U.S.C. 1412(a)(3)) Child Find requires all school districts to identify, locate and evaluate all children with disabilities.

This effort is coordinated by Alpha Academy Exceptional Children's Division, and State Department of Public Instruction to:

- Locate and identify children and youth ages birth through 21 with disabilities who are in need of special education and related services.
- Inform parents and/or guardians of the services available from their local school system and other state community agencies.

If you know of a child or youth with disabilities who is not in school or receiving special assistance, you can help by encouraging the parent/guardian to contact the Exceptional Children's Coordinator at (910)223-7711.

Suggestions and Recommendations

Parents and visitors are welcome to submit comments or suggestions to the administrative offices or you may visit our website at www.alphaacademy.education.

Parent Behavior

Parents are always expected to behave in a courteous, safe, and orderly manner. Alpha Academy is committed to providing its students with the very best educational experience possible and to ensuring the safety and the overall well-being of all parents, students, faculty and staff, and volunteers. To achieve this goal, the support of parents and a strong and positive relationship with the school is imperative. Therefore, **All** parents are expected to conduct themselves in a responsible manner consistent with the values of integrity, open communication and mutual respect. Parents shall always model positive and responsible behavior and communicate in an ethical manner. The use of inappropriate behavior is unacceptable and will be addressed by Administration as needed.

Personal Cell Phones and Electronics

Cell phones and electronics are not allowed in school and/or must be turned into the office or stored in the lockers during school hours. Cell phones and electronics will be apprehended if seen or heard during school hours and will be returned after 30 days. The school is not responsible for lost or stolen cell phones and electronics.

Medical & Health Information

Medical forms should be completed for all students. Parents are encouraged to get routine physicals for their children. All shot records must be up to date. The office can only administer medicine prescribed by a physician. When over-the-counter medication is prescribed by a physician it must be accompanied with a note from the prescribing physician. Students are not allowed to have any medication prescribed or over the counter in their possession. All medications are kept in the office.

Students with an illness or contagious medical condition should be kept home until clearance is received from their physician.

Because of limited medical expertise on site, in some circumstances, parents may be requested to administer medications to their child.

This facility is free from asbestos and follow all state and federal guidelines.

Promotion Policy

By the end of the school year, a student must pass 3 of the 4 core subject areas for the school year. The 4 subjects are Language Arts/Reading, Science, Social Studies, and Mathematics. The combination of Language Arts and Reading constitutes one subject area.

A student that fails two core subjects, have not met the requirements for promotion and therefore will be retained.

Based on the current academic position of a student, Alpha Academy's administration must approve a student's request to retake a class from an accredited school.

Middle school students that successfully pass Algebra I will earn one full high school credit.

Communications

Parents may receive school communications via memos, newsletters, school website, automated phone message system, emails, letters, school meetings and workshops, or personal phone calls. It is extremely important for parents to notify the school immediately of any phone number or address changes. In addition, please check book bags daily for school memos.

School Cancellation Due to Inclement Weather or School Emergency

In the case of a school cancellation or early dismissal, announcements will be made on local television stations, via the school website and phone messaging system and social media. The school's voicemail may also contain information. It is the responsibility of the parents to make sure that the school has current parent contact and emergency contact information.

Transportation Issues

Call the school at (910) 223-7711, to verify or report any bus issues. During non-school hours a message may be left on the school's voicemail or a message may be transmitted via the automated phone message system. All student pickups must be made before 2:00 p.m. No students will be released after 2:00 p.m. Any change in student transportation must be made before 1:00 p.m. Do not leave transportation information on the school's voice mail, because it may not reach the student in a timely fashion.

Religious Activities

We are a public school and no activities, instruction, or communications which promote religious beliefs will be directed towards any child at any time. Please notify your child's teacher of any school activities that your child may not be allowed to participate due to religious and/or cultural beliefs.

Student Resource Fee

Students may be assessed a non-refundable resource fee.

Pre-Kindergarten Program

Alpha Academy's Pre-Kindergarten program is a fee-based program. Students accepted to this program must be four (4) years of age by August 31st of the current school year. Parents must submit a Pre-Kindergarten application, with supporting documents and pay the fee(s) required before the student is able to attend.

- Pre-Kindergarten students will need to attend normal school hours, Monday - Friday, 7:45 am - 3:15 pm, except school designated days off.
- Students must be in uniform, according to the Alpha Academy school dress code policy.
- Students are required to bring a healthy, nutritious lunch, which includes fruits and vegetables. No candy, gum, or sugary sweets. No soda or flavored juices. Parents are asked to send 100 % juice and/or water.
- Parents are asked to provide a healthy, nutritious snack daily for snack time.
- Pre-Kindergarten students will be allowed to take a sixty (60) minute nap daily.
- Pre-Kindergarten students must follow the Alpha Academy Student Code of Conduct.

Getting Organized

Getting organized now will certainly help you achieve a more productive school year. Do yourself a favor and follow the tips below:

1. Get plenty of rest on school nights. This will enable you to be more alert during class. If possible, wake up early enough so that you are not rushed for school. This also helps prevent forgetting or leaving items at home that you need for school.
2. Plan your wardrobe for school the night before. We are a uniformed school; this task can be very simple.
3. If possible, purchase your school supplies on time. Teachers often request that you purchase items (folders, pencils, student planners, etc.) that help you become more organized.
4. Clean out your book bag and organize all your papers and notebooks regularly. Try doing this daily or at least once a week.
5. Write down your assignments in a student planner. If you do not have a planner, a homework notebook will work just fine. You may also write down events in your planner (tests, ball games, holidays, etc.).
6. Find a good spot at home to study and do homework each night. Do not do homework in front of the television. TV can be a distraction; you are prone to make errors on your homework.
7. Do not wait until the last minute to work on homework assignments and projects. Be proactive and attempt to do your very best on every assignment. Starting early certainly gives you more time to work on assignments.

8. Make a habit of making a to-do-list. This simply means that you are writing things that you need to do tomorrow. This way you will know exactly what your daily tasks are: (homework, home chores, dental appt., etc.)
9. Never hesitate to get help. If you do not understand your school work, get help immediately. Ask your teacher, a parent, sibling, or friend for help.
10. Do the homework for the most difficult subjects first. The remainder of your homework will be less stressful and more enjoyable,

The more that you read, the more things you will know, the more that you learn, the more places you'll go.

- Dr. Seuss

School Colors
Royal Blue & White

School Mascot
Timberwolves

Mailing Address:
Post Office Box 26179
Fayetteville, NC 28314

Website: www.alphaacademy.education
Email: hello@alphaacademy.education

Location:
8030 Raeford Road
Fayetteville, NC 28314

Student Hours
7:45 A.M. – 3:15 P.M.

Office Hours
7:15 A.M. - 4:15 P.M.



STUDENT INTERNET USE AGREEMENT

Alpha uses multiple methods to protect its network:

- Monitoring for external intruders
- Scanning hosts on the network for suspicious anomalies
- Blocking harmful traffic
- All Network Traffic is Subject to Monitoring

All network traffic passing in or out of Alpha's network is monitored by an intrusion detection system for signs of compromises. By connecting a computer or device to the network, you are acknowledging that the network traffic to and from your computer may be scanned.

Alpha's IT Department routinely scans the Alpha network, looking for vulnerabilities. By connecting to the network, you agree to have your computer or device scanned for possible vulnerabilities. This includes personal devices such as smartphones. Alpha Academy reserves the right to take necessary steps to contain security exposures and or improper network traffic. The IT Department will take action to contain devices that exhibit these behaviors.

I understand and will abide by Alpha Academy's Student Internet Use Policy. I understand that if I violate this policy my internet access privileges may be revoked and school disciplinary and/or legal action may be taken against me. I further understand that any violation that constitutes a criminal offense will be reported to law enforcement authorities.

As the parent or guardian of this student, I have read Alpha Academy's Student Internet Use Policy. I understand that access to the Internet is designed for educational purposes only. I also recognize that it is impossible to restrict access to all inappropriate materials and I will not hold Alpha Academy responsible for materials acquired on the network. I accept full responsibility for my child's compliance and hereby give my child permission to use Alpha Academy's Network.

PARENT AND/OR GUARDIAN SIGNATURE SHEET

Receipt of Student Handbook

Please sign and return this form to Alpha Academy before September 1st. By signing and returning this page, you acknowledge that you and your child have received and read the Alpha Academy Student Handbook in its entirety. You also acknowledge that you and your child understand and accept the policies and procedures of the Alpha Academy Student Handbook.

This form will be kept at your child's record in the front office. The undersigned parent or guardian acknowledges receipt of all items listed above.

Print Parent or Guardian's Name Date

Parent or Guardian's Signature

To enable us to properly record that you have returned this sheet, please carefully print the information below:

Student's Name Grade